



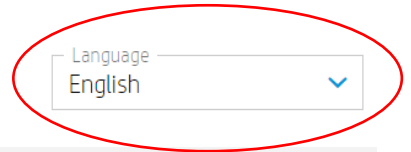
Authorized Partner List Registration Guide

November



Registration Page

- Select your preferred language from the available menu on the top right corner.
- Start the registration by clicking on the *Registration* button indicated below.



HP Authorized Partner List

HP maintains a Selective Distribution Network for the distribution and reselling of HP products and services in the European Economic Area, Switzerland and United Kingdom (the "Territory").

As a result, all HP authorized partners must meet certain technical or professional standards ("Selective Distribution Criteria") to ensure that HP products and services are properly marketed, ensuring an optional customer experience ("HP Authorized Partners").

In a selective distribution network, partners are authorized to purchase from and resell to other authorized partners, as well as to sell to end customers. In particular, for HP branded ink and toner cartridges and printing hardware products, HP Authorized Partners are required to only purchase from or sell to other listed HP Authorized Partners in the Territory.

Interested in becoming a listed HP Authorized Partner? HP welcomes you to register below.

[Download HP Authorized Partner List Terms](#)

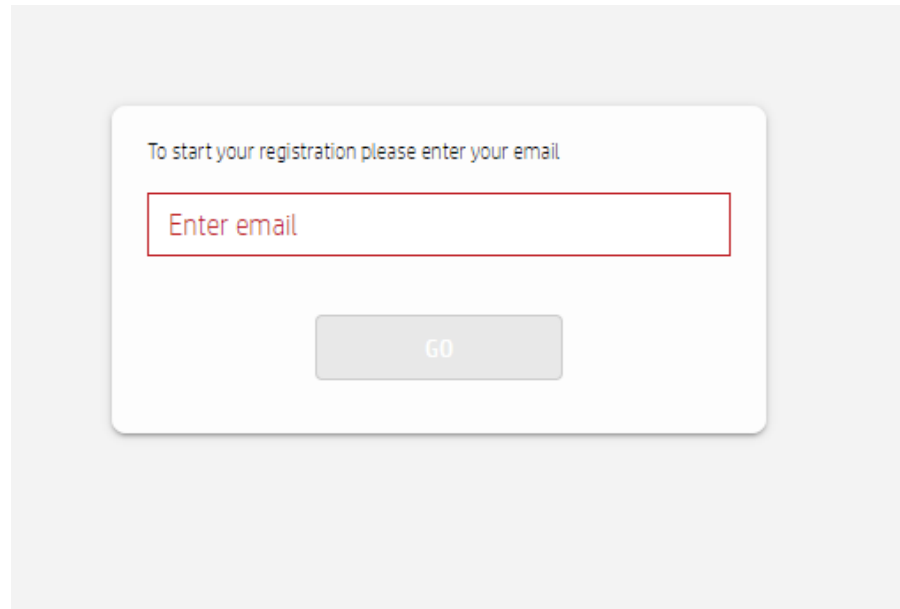
[Selective Distribution Criteria](#)

[Registration](#)

[Authorized Partner Search Tool](#)


Authorized Partner List Step 1a | Registration Email

- Once you have clicked on the Registration button, you will be redirected to the below window.
- Please enter your email address and click ***GO***


A screenshot of a registration form. The form is a white rounded rectangle with a thin grey border, centered on a light grey background. At the top of the form, the text "To start your registration please enter your email" is displayed in a small, grey font. Below this text is a text input field with a red border and the placeholder text "Enter email" in red. At the bottom center of the form is a grey button with the text "GO" in white.


Authorized Partner List - Step 1b | Email Validation


- Select the Language and Country of business and click **Submit**
- You will receive an email address validation notification as per the example provided here.
- To start the registration process please click on **“Link”** or **“Start”**




hp Partner Registration

1  **Email Validation**

2  **Company Data**

3  **Contact data**

4  **Terms & Conditions**

Thank you for your interest in becoming an HP Authorized Partner


Complete your registration now in just a few easy steps, by submitting your contact/company details and agreeing to the HP Authorized Partner List Terms

Start your registration process by submitting the details below

Language Country of Business


Email Address
testingAnat22@test.com

Submit



HP Authorized Partner List

Email address verification



Dear Sir/Madam

Thank you for your interest in becoming an HP Authorized Partner. Aug 29 2022.

We invite you to start your company's registration.

To do so, please follow this [link](#) or click on the button below.


(START)

HP respects your privacy. You have received this email as part of the registration process for HP's Authorized Partner List. For more information regarding HP's privacy policies and practices, please visit our [Privacy Statement](#)


hp © Copyright 2022 HP Development Company, L.P. The information contained herein is subject to change without notice.

Authorized Partner List - Step 2 | Company Data


- Search for your company using the VAT ID Field. If your company is not found, please click on the **None of the above** button at the bottom of this page to continue with the registration process
- If you do not have a VAT ID, please click the checkbox **"I don't have a VAT ID. I will register with a TAX ID Number"**. You can search for your company by name and city. If your company is not found, please click on the **None of the above** button at the bottom of this page to continue with the registration process

1 


Email Validation

2 

Company Data

3 

Contact data

4 

HP Authorized Partner List Terms

Company N/A


Partner ID -

Email testingAnalT22@mailinator.com

Enrollment ID 43110

Onboarding Overall Progress


30%



Please use the form below to search for your Company

Company



City


Country * Cyprus 

VAT ID CY56789056Y

I don't have a VAT ID. I will register with a TAX ID Number

Partnerid	Company Name	VAT ID	Country	City	Address 1	Address 2	Address 3	Company Website	Postal Code
Nothing to show									

10  < **1** > 



Authorized Partner List- Step 2 | Company Data

- If the company was not found, please fill in your company data and click **“Continue”**.
- According to your selection at the previous step, the form will display a VAT ID or TAX ID field to input your data and the **“I don't have a VAT ID. I will register with a TAX ID Number”** checkbox will be checked or unchecked
- If you however have a VAT ID and you wish you to search again for your company with your VAT ID, please click **“reselect company”**. This will lead you to the previous step.

1 Email Validation

2 Company Data

3 Contact data

4 HP Authorized Partner List Terms

[Registration Guide](#)
[Troubleshoot Guide](#)

Company	N/A
Partner ID	-
Email	
Enrollment ID	43111

Onboarding Overall Progress

30%

Please provide or update your contact details. Make sure that the format of the data provided is the correct one.

Company Name *

Address 1 *

Address 3

City *

State

Email *

Communication Name *

VAT ID *

I don't have a VAT ID. I will register with a TAX ID Number

Address 2

Postal Code *

Country *
Cyprus

Company website *

Do you sell via an ecommerce website?

Yes No

Do you sell via online marketplaces? Which?

Yes No

Are you part of a buying group?

Yes No

[Reselect company](#) [Continue](#)



Authorized Partner List - Step 3 | Contact Data

- Please fill in your contact details and click ***“Continue”***

1

Email Validation

2

Company Data

3

Contact data

4

Terms & Conditions

Company XXXXXX

Partner ID -

Email testingAnalT22@mailinator.com

Enrollment ID 43443

Onboarding Overall Progress

40%

Please provide or update your contact details.

User Details

First Name

Last Name

Job Role (drop down) *

Job level (drop down) *

Code +357-CY Work phone number

Code +357-CY Mobile phone number

Can HP contact you with additional offers, support, updates and news?

Email Yes No

Phone Yes No

General Manager details

General Manager details

First Name

Last Name

Corporate Email

Job Title

Job Function (drop down) *

Code +357-CY Fixed Phone Number

Code +357-CY Mobile phone number



Authorized Partner List- Step 4 | Terms & Conditions

- To finalize the registration, you need to check the **3 checkboxes** under the Authorized Partner List Terms and click **Continue**

1 ✓
Email Validation

2 ✓
Company Data

3 ✓
Contact data

4 ⌚
Terms & Conditions

Company XXXXXX
Partner ID new-03fa2a87-f0ec-408d-8eff-5e95c69b2f25
Email testingAnalT22@mailinator.com
Enrollment ID 43443

To become an HP Authorized Partner, you need to read and accept the below HP Authorized Partner List Terms

Onboarding Overall Progress
60%

HP SELECTIVE DISTRIBUTION CRITERIA IS HP CONFIDENTIAL INFORMATION. IF... 1 / 2 | - 75% + | [] []

HP AUTHORIZED PARTNER LIST TERMS - FY 23

EUROPEAN ECONOMIC AREA, UNITED KINGDOM AND SWITZERLAND
Effective date: 1 November 2022

PLEASE READ CAREFULLY BEFORE REGISTERING FOR THE HP AUTHORIZED PARTNER LIST

These HP Authorized Partner List Terms ("Terms") form an agreement between you ("Reseller" or "you") and HP Europe B.V., Amsterdam, Meyrin Branch, Route du Nant-d'Avril 150, 1217 Meyrin 12, Switzerland ("HP" or "we") governing your listing as a HP Authorized Partner for the purchase and resale of HP products and services ("Products and Services") within the European Economic Area, United Kingdom and Switzerland ("Territory").

Capitalized terms not otherwise defined in the Terms are as defined in the HP Selective Distribution Criteria attached hereto and posted on the [HP Authorized Partner Portal](#).


IMPORTANT NOTICES:

- BY REGISTERING AND CLICKING ON THE "ACCEPT" BUTTON YOU AGREE TO BE BOUND BY THE TERMS.
- IF YOU ARE ACCEPTING THE TERMS ON BEHALF OF ANOTHER PERSON, COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT AND WARRANT THAT YOU HAVE FULL AUTHORITY TO BIND THAT PERSON, COMPANY, OR LEGAL ENTITY TO THESE TERMS.

On behalf of the company identified above, I confirm that the information provided is accurate and agree to immediately inform HP of any changes

On behalf of the company identified above, I acknowledge and accept the HP Authorized Partner Terms and Conditions including but not limited HP's Selective Distribution Criteria

You represent that in case you were a former party to an HP Partner Program and/or HP Partner Agreement, your participation in such HP Partner Program and/or HP Partner Agreement was not terminated by HP.



Authorized Partner List- Step 5 | Registration Notification

- Once the registration is successfully finalized, you should receive the below message.
- A welcome email will be also sent to the email address that you entered during registration.

1 ✓
Email Validation

2 ✓
Company Data

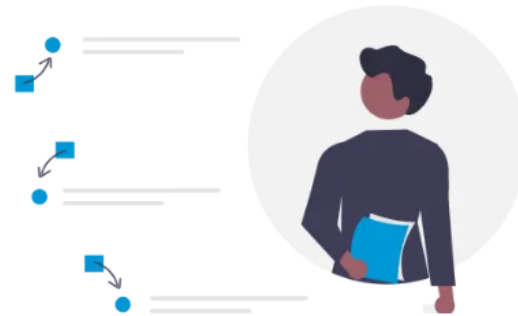
3 ✓
Contact data

4 ✓
Terms & Conditions

Dear Partner,

Thank you for completing the registration process for the HP Authorized Partner List.

Your request ID is 43443.



Authorized Partner List Registration Issues

- For a better experience, we advise you to use Google Chrome browser
- If you experience issues, we recommend to also try the following workaround:
 - Close **all** Chrome windows
 - Open a new window in Incognito Mode
 - Go to the invitation email, right click on “Link” or “START” and copy link. Paste the link in the Incognito window and try continuing the registration

Dear Sir/Madam

Thank you for your interest in becoming an HP Authorized Partner. Oct 11 2022.

We invite you to start your company's registration.

To do so, please follow this [link](#) or click on the button below.

(START)

HP respects your privacy. You have received this email as part of the registration process for HP's Authorized Partner List. For more information regarding HP's privacy policies and practices, please visit our [Privacy Statement](#).

 © Copyright 2022 HP Development Company, L.P.
The information contained herein is subject to change without notice.

- Should you still encounter issues, please contact SDN_EMEA@hp.com

